## **Job Order Form**



\*Submit Date:

\*Order # (if applicable):

Please save this form to your desktop and open it in Adobe before filling it out.

Customer Information	
*Company Name:	
*Name of person completing this form:	
*Telephone Number:	*Email:
Job Information:	
# of Employees Requested:	Job Classification/Title:
Expected Pay Rate Range:	Approximate Hours Per Week:
Length of Assignment:	Overtime allowed:
Worker's Comp Code (if known):	Typical Work Shift:
General Description of Work To Be Performed:	Start Date:

Employee Requirements (check all that apply)	NO SPECIAL REQUIREMENTS
Must be able to lift pounds	Must have basic skills in the following:
Must be a man	carpentry
Must be a woman	mechanics
Must have the following work clothes:	plumbing
Work boots	electrical
Work boots (steel toe)	HVAC
Gloves	Must be able to operate the following equipment or
Safety Glasses	machinery:
Reflective vest	Must have the following tools:
Other:	

If "Submit" button does not work, please E-Mail Form To: jobs@riseupstaffing.org

<sup>\*</sup> Required Fields Page 1 of 1