



*Submit Date:

Please save this form to your desktop and open it in Adobe before filling it out.

Customer Information

*Company Name:

*Name of person completing this form:

*Telephone Number:

*Email:

Employee Information:

Employee #1	Name:	Current Pay Rate:
	Date the employee first worked for you as a Rise Up employee:	
	Date that you want to convert the employee to your payroll:	

Employee #2	Name:	Current Pay Rate:
	Date the employee first worked for you as a Rise Up employee:	
	Date that you want to convert the employee to your payroll:	

Employee #3	Name:	Current Pay Rate:
	Date the employee first worked for you as a Rise Up employee:	
	Date that you want to convert the employee to your payroll:	

You will receive an invoice for the payroll conversion fee based on the Payroll Conversion Fee calculation outlined in Exhibit A of your contract with Rise Up Staffing, Inc.



If "Submit" button does not work, please E-Mail Form To: jobs@riseupstaffing.org

* Required Fields